國立陽明交通大學物理研究所畢業離校程序單

Graduation Procedures From of Institute of Physics, NYCU

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| 學號Student No. |  | 姓名Name |  | 口試日期(年/月/日)Date of Passing Oral Defense (mm dd, yy) |  |
| 辦 理 事 項Procedures | 核准簽章Approval  |
| 清空個人座位之物品。Clear all objects on the personal seat. | 研究實驗室交接人簽章Group Representative's Signature/Stamp |
| 歸還研究室或實驗室鑰匙。Return research room or laboratory keys. | 研究實驗室代表請簽章Group Representative's Signature/Stamp |
| 職務交接人簽章。Receive Signature/Stamp of the next person in charge. | 研究實驗室交接人請簽章Group Representative's Signature/Stamp |
| 指導教授准予離校簽章Receive Advisor's Signature/Stamp to approve leaving school | 指導教授請簽章Advisor's Signature/Stamp |
| 共同著作協議書：正本1份。One original copy of "Joint Work Agreement". | 所辦簽章Stamp of Institute Office |
| 博士生繳交一本平裝論文至所辦。Ph.D. students should submit one paperback dissertation to the IOP Office. | 所辦簽章Stamp of Institute Office |
| 借用之圖書、電腦及其他公物歸還所辦。Borrowed books, computers and other public properties should be returned to the IOP office. | 所辦簽章Stamp of Institute Office |
| 填寫離校後聯絡方式、去向及感言(<https://forms.gle/kYvJ9rWCFhsA5Nyz5>)。Fill in Contact address after the student leaves school, Development after graduation and Graduation reflection. (<https://forms.gle/kYvJ9rWCFhsA5Nyz5>) | 所辦簽章Stamp of Institute Office |
| 陽明交大畢業生離校程序(<https://portal.nycu.edu.tw/#/>)1.學生：單一入口→陽明交通大學→畢業離校申請系統。送出後請提醒指導教授上線簽核。2.指導教授：單一入口→陽明交通大學→離校簽核系統(交大校區)。"NYCU School-leaving System"(<https://portal.nycu.edu.tw/#/>)1. Student: NYCU Portal→NYCU Campus→Graduation Procedures. After submitting, please remind your advisor to sign off online.2. Advisor: NYCU Portal→NYCU Campus→Final Approval | 所辦簽章Stamp of Institute Office |

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